

## **Nominee's Resume**

The nominee's resume should include name and contact information as well as the following information:

1. Experience with National, Province, Arch/Diocesan, Deanery, Parish, State or other National organizations. List names of organization, office(s) held, dates, major responsibilities and accomplishments. List the most recent first.
2. List other organization experience (i.e., service on non-profit boards, local government office or boards, cultural, church or alumni organizations or volunteerism in community organizations).
3. List NCCW Conventions, General Assemblies, and/or Leadership Institutes, and workshops or formation programs at which you have attended or spoken.
4. Highest level of education (include any degrees in progress with expected completion date):
5. Other Courses of study, such as professional certification, seminars or institutes that are pertinent to this application:
6. Present employment:
7. Other professional or business experience:
8. Optional information:
  - a. Honors or awards:
  - b. Interesting facts about your accomplishments.
  - c. Any other information the nominee would like to present.