

Exhibitor Information: National Council of Catholic Women Convention

November 2-5, 2022 Deadline to Register: **August 1, 2022** Exhibitor Fee (Tabletop space): **\$300.00**

Limit of 1 table per exhibitor

Marriott Minneapolis City Centre, 30 South 7th Street, Minneapolis, MN 55402

Fee includes a listing and short description in the Convention Program provided exhibitor is registered by deadline of August 1, 2022. Exhibitors will be located in Minnesota Room & Pre-function Space on the 6th floor. Exhibit hours (subject to change):

Wednesday, November 2nd Exhibit set up 8:00a.m.-2:00p.m.; Exhibits open 2:00p.m. – 4:00p.m.

Thursday, November 3rd Exhibits open 10:00a.m.-4:00p.m.

Friday, November 4th Exhibits open 10:00a.m.-4:00p.m.

Saturday, November 5th Exhibits open 10:00a.m.-12:00p.m. Exhibits cleared by 2:00p.m.

Exhibitors receive one linenless table with a spandex base with two chairs and a waste basket; 1 electric power strip and electric connection per table; Complimentary high-speed wireless internet connection and usage per table; Complimentary exhibitor fees for shipping/receiving up to 3 boxes per exhibitor; storage, handling and delivery charges waived for the 3 boxes for exhibitors. Please ensure boxes are received no more than 3 business days prior to the event. Additional boxes and pallets to be charged at the standard prices as follows: Pallets/Crates- \$150.00 per day. Exhibit cases- \$10.00 per case per day. 10 or more boxes- \$5.00 per day, per 10 boxes. Label must include: Hold for (GUEST NAME-GUEST CELL); Hotel address (see above); **attention Natasha Honkomp**. NCCW Convention 11/2 -11/5/22; 1 of # (of boxes). Parking is \$26.00 for 24 hours. In & out privileges for hotel guests only. Additional parking garages are available upon request.

**Fee does not include Convention Registration. If you wish to participate in any Convention sessions or activities, a Convention registration will be necessary. Entry to Convention venues will be monitored.*

Name of Exhibit: _____

Contact Person: _____

Address: _____

Cell Phone: _____

Email: _____

Send the completed NCCW exhibitor form, a **ONE PARAGRAPH DESCRIPTION & CONTACT INFO** for our **2022 Convention Program**, primary contact name and payment no later than August 1, 2022 to

NCCW Convention 2022 Exhibitors 10335 Democracy Ln, Unit 201 Fairfax, VA 22030 **or** convention@nccw.org

Please call the NCCW office with any questions at 703-224-0990.

The Exhibitor assumes the entire responsibility and liability for losses, damages and claims arising out of exhibitor's activities on the Hotel premises and will indemnify, defend and hold harmless the Crystal Gateway Marriott ("Hotel"), Hotel's owner and each of their respective owners, managers, subsidiaries, affiliates, employees, and agents (Collectively "Hotel Parties"), as well as the National Council of Catholic Women (NCCW) as well as its agents, servants, and employees, from any and all such losses, damages, claims, expenses (including reasonable attorney's fees) arising out of exhibitor's use of the Hotel's exhibition premises. The Exhibitor understands that neither NCCW nor the Hotel maintains insurance covering the Exhibitor's property and it is the sole responsibility of the Exhibitor to obtain such insurance to protect itself.

By signing, I acknowledge I have read and understand this clause:

Sign Here: _____